



## **Washington State Emergency Response Commission Meeting**

Meeting Minutes

Monday, September 19, 2016

3:00 pm – 5:30 pm

Northern Quest Resort

Spokane, WA

### **MEMBERS PRESENT**

Chief Bill Whealan, Benton County Fire District #4, SERC Chair  
John Butler, Department of Ecology, Primary  
John Geppert, Department of Labor and Industries, Primary  
Richard Schroedel, Local Emergency Management, Primary  
Sean Davis, Local Emergency Planning Committee – Eastside, Primary  
Sandi Duffey, Local Emergency Planning Committee – Eastside, Alternate  
J.M. Havner, Local Emergency Planning Committee – Westside, Primary  
Chuck LeBlanc, Washington State Patrol, Primary  
Bill Slosson, Washington State Patrol, Alternate  
Dan Banks, Washington Military Department-EMD

### **GUESTS PRESENT**

Butch Aiken, Asotin County  
Eric Brooks, Island County  
Robert Ezelle, Washington Military Department-EMD  
Amy Gillespie, King County  
Peter Hartmann, Washington Military Department-EMD  
Anne Higgins, Columbia County  
Pattijean Hooper, City of Kirkland-OEM  
Dale Kloes, Skagit County  
Ken Perazta, Kalispel Tribal Fire Department  
Timothy Rajcevich, Washington Military Department-EMD  
Jennifer Schaal, Washington Military Department-EMD  
Lee Shipman, Shoalwater Bay Tribe  
Tommy Smith, Redmond Fire Department  
Cindy Stanley, CRESA (Clark County)  
Bill Tensfeld, Whitman County  
David Walde, Skagit County  
Chuck Wallace, Grays Harbor County  
Sierra Wardell, Washington Military Department-EMD  
Jay Weise, Adams County  
Jamye Wisecup, Clallam County

### **SUPPORT STAFF PRESENT**

Sadie Whitener, Department of Ecology  
Iris Aguilera, Department of Ecology  
Charma Anderson, Washington Military Department-EMD  
Susan Forsythe, Washington Military Department-EMD  
Stephanie Hakala, Washington Military Department-EMD

Kim Mask, Washington Military Department-EMD  
Scott Lancaster, Washington State Patrol-State Fire Marshal's Office

#### CALL TO ORDER and INTRODUCTIONS

Chief Whealan called the meeting to order at 3:03 pm. At the request of the SERC chair, those in attendance introduced themselves.

#### REVIEW AND APPROVAL OF MAY 17, 2016 MEETING MINUTES

Motion: Sean Davis made a motion to approve the May 17, 2016. Richard Schroedel seconded the motion. The motion passed unanimously and the meeting minutes were approved as written.

#### WORKGROUPS AND STANDING REPORTS

Training Coordination (Hazmat Training) – Scott Lancaster / Stephanie Hakala

- Scott reported that 760 students have participated in Hazmat training.
- Stephanie gave an update on next year's HazMat Workshop. She is currently working on a contract to secure the hotel. Scott needs to finalize contracts for two instructors. Then the planning committee will be able to open registration. She reported registration is expected to be open by January 1, 2017 for the upcoming conference.

EPCRA Compliance- Sadie Whitener

- Currently there are 60 facilities that are delinquent for Tier Two reporting. EPA is working on compliance assistance, inspections, and potential enforcement actions.
- The EPCRA Mobile App has won a national award; being the first of its kind. A national award will be presented at the next Environmental Council of States conference the week of September 26<sup>th</sup> in West Virginia. Maia Bellon will accept the award on behalf of Washington and the Department of Ecology.

Budget Report – Charma Anderson

Charma went over the Budget Report. A copy is attached to the meeting minutes.

HMEP Grant Status/Workgroup – Charma Anderson

- An overhaul of the grant was done by U.S DOT-PHMSA to provide more flexibility. Looking at a more efficient process of awarding the funding, rather than granting each entity a specific and equal amount of funding.
- There has been a struggle to get some grantees to spend their awards. EMD may look to the SERC for ideas. Washington State Patrol's funding for training will remain the same as previously.

LEPC Planning Status – Susan Forsythe

- A toolbox will be created on OneDrive. To be able to access the toolbox, a Microsoft email account will be needed.
- Will be hosting a webinar in November
- The draft LEPC Guide is close to completion. Susan expects to send a draft out to SERC members for review prior to the next meeting.

Strategic Plan Review – Chief Whealan

- Susan will send a Doodle Poll out to schedule another meeting.

- John Butler commented there are a lot of tasks assigned to members who are no longer on the Commission. There will be a follow-up to this.

### OLD BUSINESS (DUE OUTS)

#### WAC 118-40 Update – Susan Forsythe

- The workgroup met recently at Camp Murray. Two points came up in the meeting.
  - 1) Not to make changes just to make changes. Only make the changes that are needed.
  - 2) To make the WAC more general.
- The focus was on how LEPCs submit their plans.
- Next Steps: Another meeting is being planned and the revisions will be sent out for review when complete.

#### OSPI and WSDA Representative to SERC discussion – Chief Whealan

- John Butler attempted to contact OSPI and WSDA.
- Susan Forsythe was asked to draft a letter to the Department of Agriculture to request representation from that agency.

#### SERC Members vacancies – Chief Whealan

- Dan Banks is working with Department of Health (DOH) and Ron Weaver to get representation.
- Chief Whealan went through all the positions that are currently vacant, which include the following:
  - WSDOT – alternate
  - DOH – primary and alternate
  - Local Emergency Manager – alternate
  - Private Industry – Primary and Alternate
  - Transportation Industry – Primary and Alternate

### NEW BUSINESS

#### Oil Movement Presentation – John Butler

- John provided a presentation on the movement of oil trains related to the Oil Transportation Safety Act. The Rail operators will be required to submit contingency plans and conduct tabletop and deployment exercises to demonstrate preparedness. John encouraged local, state and Tribal response partners to participate in the exercises.
  - All drills have been added to the master list. EMD has access to this list.
- Dan Banks brought up that during a recent meeting with Department of Ecology, the issue of oil cars being stored on spur lines came up. John Butler clarified that rarely do these cars have Bakken crude oil stored in them, and usually they have only residual product.
- Advance Notice of Transfer (ANT) data will be available October 1, 2016.

#### NASTTPO Mid-Year Conference, October 2016 – Susan Forsythe

- Susan Forsythe, Charma Anderson, and Sierra Wardell from EMD and Scott Lancaster from WSP, Fire Marshal's Office, will be attending the NASTTPO (National Association of SARA Title III Program Officials) in Houston, Texas October 17-19, 2016. Susan will provide a presentation at the next meeting.

### ROUNDTABLE

- John Butler, Department of Ecology, wanted to remind everyone about the Equipment Cache Grant Program.
  - A workshop is being held at the Walla Walla Fire Station 55 on October 5, 2016. The focus will be on how to apply for the grant.
- Chief Whealan passed on Mike Harris' apologies for not attending the meeting. He is currently working a fire.
- Chief Harris will be reviewing the EMC Charter as to how the SERC is mandated.

#### ADJOURN

The meeting adjourned at 4:05 pm.

#### SCHEDULED MEETINGS

November 2, 2016; Camp Murray, WA, starting at 10:00 am – 12:00 pm